

SCANNING ELEMENTS/Glance Box Samples

Rogues gallery chart

Make all visual elements the same size

HEADLINE NOT NEEDED IF IT'S UNDER STORY'S HEADLINE

SUBHEAD	SUBHEAD	SUBHEAD	SUBHEAD	SUBHEAD	SUBHEAD
Tell me why I'm looking at this picture.	Tell me why I'm looking at this picture. This can be a different	Tell me why I'm looking at this picture. Whatever length is needed to tell the story.	Tell me why I'm looking at this picture.	Tell me why I'm looking at this picture.	Tell me why I'm looking at this picture. Whatever length is needed to tell the story.

Maps/locators

If you use a screen, use same color as background of map
No frame



Use locator within map if needed by drawing a textbox with .5-inch frame, drop down "Item" from menu bar, select "shape," then select the shape that looks like an artist's palette. Select box, hold down the Alt key while you click three points on the same side of the box's frame (see diagram at left). Then grab middle point and raise or lower.